

ORDINANCE NO. 2006

**AN ORDINANCE AMENDING THE TOWN OF HOLLYWOOD PARK,
TEXAS FISCAL YEAR 2020-2021 BUDGET APPROVING THE FUNDING
FOR A MORE EFFICIENT AND SUPPORTIVE ADMINISTRATIVE
ASSISTANCE POSITION IN THE ADMINISTRATION DEPARTMENT**

WHEREAS, the Town Council approved the budget for the fiscal year 2020-2021 on September 15, 2020; and

WHEREAS, the Administration department has a current position for a receptionist and a budget line item for said position and description; and

WHEREAS, due to the current employee retiring the position will become vacant on or about January 29, 2021; and

WHEREAS, due to changes in staffing and department support the need to expand the job duties and increase the pay scale to be equivalent to the expanded job duties is being requested for the position; and

WHEREAS, the Town Council finds that by expanding this position for better coverage during business hours at Town Hall it is in the best interest and will benefit the public and general welfare of the community.

I.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE
TOWN OF HOLLYWOOD PARK, TEXAS:**

SECTION 1

The Town of Hollywood Park hereby authorize the Mayor and City Secretary to redefine the job duties of the receptionist to accommodate the expanded job duties and for all other necessary public employees needed to make such position available at the requested pay and budget line item amendment.

SECTION 2

The Town of Hollywood Park authorizes the expenditure of funds in the amount not to exceed \$37,000.00 (range was \$35,500.00 to \$38,500.00) to fund the position in full utilizing the remaining line item from the existing position so that only the difference is required to fund this position. See attached budget amendment paperwork.

**II.
CUMULATIVE CLAUSE**

This Ordinance shall be cumulative of all provisions of the Town of Hollywood Park except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**III.
SEVERABILITY**

It is hereby declared to be the intent of the Town Council of the Town of Hollywood Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the Town Council without incorporation in this ordinance of any such unconstitutional phrases, sentences, paragraphs, or sections.

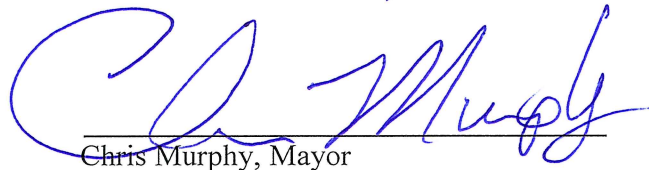
**IV.
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

**V.
EFFECTIVE DATE**

This ordinance shall be effective upon passage as required by state and local law.

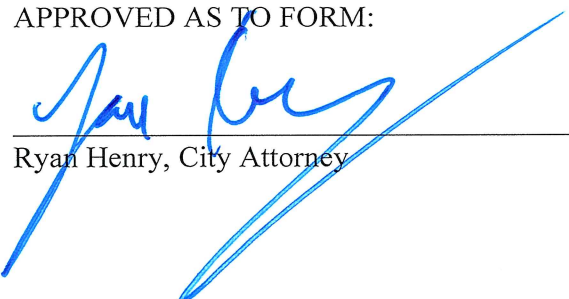
Passed by the Town Council of the Town of Hollywood Park on the 26 day of January, 2021.


Chris Murphy, Mayor

ATTEST:


Jeannette Huggins, City Secretary

APPROVED AS TO FORM:


Ryan Henry, City Attorney